



This form should be completed to provide details of a new project where an initial indication of price is required for a Q Structural Defects Warranty. Please note, further information will be required if you decide to proceed with Q and obtain a formal quotation. Please complete this form as far as possible and submit electronically together with any supporting information to client@qassurebuild.co.uk. If you have any queries using this form, or if you have any queries relating to the policy type you require, you can contact our team on 0333 577 2800.

Applicant Contact Details

Date		Company Name	
Person making this Application		On behalf of	☐ Developer/Client ☐ Builder
Contact E-mail Address		Tel	

Developer / Client Details

Please note: The Developer / Client is the company or person who owns the land where the site will be built and will be selling/retaining the units. Where the policy is for Affordable Housing, the Client will be the Housing Association / Registered Social Landlord managing the units. Where the policy is for Private Rental Sector, the Client will be the private landlord which is managing the units.

Name of Developer / Client		Company No:		
Contact Address (including Postcode)				
How many years of experience does the company have in housebuilding?				
Within the last year :	How many units has the company built?		How many warranty claims has the company had?	
Within the last 5 years :	How many units has the company built?		How many warranty claims has the company had?	
Are you a member of any other warranty schemes?	Yes ☐ No ☐	If Yes, how long have you been with the provider?		
Please confirm the name of the provider				

Is the company an SPV? Yes ☐ No ☐ *If the company has been setup for one specific project, a Cross Company Guarantee will be required.*

Please provide details of the company which will provide the Cross Company Guarantee:

Full Company Name:		Companies House Registration No:		
Within the last year :	How many units has the company built?		How many warranty claims has the company had?	
Within the last 5 years :	How many units has the company built?		How many warranty claims has the company had?	

Builder Details

Name of Builder		Company No:		
Contact Address (including Postcode)				
How many years of experience does the company have in housebuilding?				
Who will be in charge of the construction process?		Years' Experience:		
Please provide details of their qualifications (NVQ, HNC, Degree etc.)				
Within the last year :	How many units has the company built?		How many warranty claims has the company had?	
Within the last 5 years :	How many units has the company built?		How many warranty claims has the company had?	
Are you a member of any other warranty schemes?	Yes ☐ No ☐	If Yes, how long have you been with the provider?		
Please confirm the name of the provider				

Please note, all Developers & Builders that will be named under the policy will be required to register with Q and sign up to the Terms of Business Agreement



Project Tenure

Please select the tenure involved this project.

If more than one type is applicable, please tick more than one box and then provide further details in the description of the site below.

- ☐ **Open Market Residential Homes**
(Open Market Properties for private sale to consumer customers)
- ☐ **Affordable Housing**
(Affordable Housing built by/for and to be managed by HA / RSL etc.)
- ☐ **Commercial** (Non-residential properties for commercial landlords)
- ☐ **Contract Build Project**
(by a Main Contractor for a Private Client)
- ☐ **Private Rental Sector**
(Residential units built for/by landlords for private rental)

If you're not sure, please contact Q Customer Services at client@qassurebuild.co.uk.

Project Details

Site Name & Address
(including Postcode)

Please provide a brief description of the site (including previous use and details of any existing structures to be retained, where applicable)

Site GDV £ Site Rebuild Value £ Site Construction Value £

If there is a retained building, please specify the value of the existing elements:

£

Expected Start Date of Works Expected Duration (months)

Have works on site started? Yes ☐ No ☐ If commenced, current Stage of works

Total number of residential units Total number of non-residential units

Total number of single structures Total floor area (m²)

Max. number of storeys above ground Max. number of storeys below ground

Is the project phased? Yes ☐ No ☐ If YES, anticipated number of phases No. of units in first phase

Is there any element of refurbishment or conversion? If YES, please provide details below Yes ☐ No ☐

Age of existing building Is the building listed? Yes ☐ No ☐

Current use of building Has a condition survey been carried out? Yes ☐ No ☐

Are any units attached or structurally connected to any other structures (existing or planned) that **are not included** in this application? If YES, please provide details below Yes ☐ No ☐

Are there any elements of Mixed Use involved in this project? If YES, please provide details below Yes ☐ No ☐

Please provide a **Plot Schedule** with the individual plot details for this project Included ☐
Q has a template schedule with the details required - please provide the completed plot schedule with your application

Professional Team

Architect		Website	
Engineer		Website	
Building Control		Website	

**Construction Type**Cavity Masonry ☐Light Steel Framed ☐Timber Frame ☐Concrete Frame ☐Modern Method of Construction or **Other** (please describe):**Foundation Type**Strip/Trench Fill ☐Basement(s) ☐Engineered Fill ☐Grouting Raft ☐Piled (*specify type below*) ☐Vibro (*specify type below*) ☐

Other (please describe):

Cladding TypeBrick ☐Concrete ☐Stone ☐Metal ☐Curtain Walling ☐Glass ☐Prefabricated ☐Not Applicable ☐

Other (please describe):

Roof TypeTiles ☐Slate ☐Corrugated Sheet ☐Single Ply Membrane ☐

Other (please describe):

Site ConditionsGreenfield ☐Sloping site ☐Brownfield ☐Cliff top ☐Previously commercial ☐Known / Suspected Mining area ☐Any Contaminated Land? Yes ☐ No ☐ If yes, provide details:Any Ground Improvement works? Yes ☐ No ☐ If yes, provide details:**Site Exposure:**Sheltered ☐Moderate ☐Severe ☐**Drainage****Soil Drainage:** Main Sewer ☐Septic Tank ☐Cesspool ☐**Surface Water Drainage:** Main Sewer ☐Soakaway ☐Collection System ☐**Other Risk Areas**Any underfloor heating? Yes ☐ No ☐ If yes, is it:Wet ☐Dry ☐Any basements? Yes ☐ No ☐ If yes, are they habitable?Yes ☐No ☐Any solid fuel appliances / open fires? Yes ☐ No ☐ If yes, provide details:Any flat roofs? Yes ☐ No ☐ If yes, provide details:Any underpinning involved? Yes ☐ No ☐ If yes, provide details:**As per our Standard Technical Conditions, Insurance-Backed Guarantees will be required to accompany contractor guarantees for any specialist work - e.g. tanking & waterproofing, underpinning and flat roof coverings.**

Please confirm if you require any assistance in facilitating Insurance-Backed Guarantees:

Yes ☐No ☐

Please indicate if you require Roads & Sewer bonds for this project:

Yes ☐No ☐**Project Funding****Please confirm how the project is being funded:****Builder Liability Period****If your project is for Affordable Housing, Private Rental or is Commercial in nature (i.e. non-consumer), please confirm which DLP period you require:**☐ 24-month Builder Liability Period☐ 12-month Builder Liability Period

**Open Market Residential Properties only – Customer Deposit Protection**

Will you take Customer Deposits or pre-payments for this site? Yes ☐ No ☐

Under the Consumer Code for New Homes, Developers are required to confirm how Customer Deposits will be protected.

Please confirm if Customer Deposits will remain in a Solicitor Client Account until Completion of Sale Yes ☐ No ☐

If No, please confirm if you require to obtain pricing for Deposit Protection Insurance (*further details may be required*) Yes ☐ No ☐

Affordable Housing projects only – Additional Questions

Please confirm the name of the organisation that will be the Policyholder:

Please select which cover period you require: 10 year ☐ 12 year ☐

Do you require a Contract Guarantee / Performance bond to cover the build period? Yes ☐ No ☐

Do you require an Advanced Payment Bond to cover advance payments from the Housing Association? Yes ☐ No ☐

Private Rental Sector projects only – Additional Questions

Please confirm the name of the organisation that will be the Policyholder:

Do you require Loss of Rent cover? Yes ☐ No ☐

Do you require a Contract Guarantee / Performance bond to cover the build period? Yes ☐ No ☐

Commercial Property projects only – Additional Questions

Please confirm the name of the organisation that will be the Policyholder:

Do you require Loss of Rent cover? Yes ☐ No ☐

Do you require Insolvency Cover (to cover the Defects Liability Period)? Yes ☐ No ☐

Conditions & Declaration

Initial prices and quotations for Structural Defects Warranties, products or services relating to the site will be issued on the understanding that the information provided on this form is correct. Should any information subsequently change or prove to be inaccurate, Q and its underwriters reserve the right to amend quotations or cancel registrations.

Please note that all quotations issued by Q are made based on the Developer and Builder for a development project being fully registered with Q, and signing up to and complying with the Q Terms of Business Agreement. If the Developer or Builder cancels or does not renew their Q Registration when it is due, before all plots on a quoted development are completed, Q and its underwriters reserve the right to withhold Insurance Certificates and Cover Notes, and may also withdraw or amend any quotations.

Have you or any director, partner, individual or organisation referenced within this form, to the best of your knowledge:

Sustained any losses or had any claims in the last five years which would be covered by the insurance being applied for? Yes ☐ No ☐

Ever been refused cover by a warranty provider or had any special terms imposed by an insurer? Yes ☐ No ☐

Ever been refused property insurance or had any special terms imposed by an insurer? Yes ☐ No ☐

Ever been convicted or is there any prosecution pending for any offence involving dishonesty of any kind? Yes ☐ No ☐

Ever been prosecuted or received notification of intended prosecution under the Health & Safety at Work Act 1974 or Consumer Protection Act? Yes ☐ No ☐

Ever been involved with a company which has been placed in liquidation or ever been declared bankrupt? Yes ☐ No ☐

By signing this form, I hereby declare that the information I have given to obtain pricing from Q, to the best of my/our knowledge and belief, is correct and complete and I understand the consequences of non-disclosure as outlined at the beginning of this form. I have read over all the statements and particulars provided in this form and I declare that to the best of my knowledge and belief they are correct and that no material fact has been omitted, misrepresented or mis-stated.

I believe that I have made a fair presentation of the risk by disclosing all material matters which I know or ought to know or, failing that, by providing sufficient information to put a prudent insurer on notice that it needs to make further enquiries in order to reveal material circumstances. (If you are unsure whether to disclose any information, please contact us at client@qassurebuild.co.uk).

Name

Position in Company

Signature

Date

If you need any assistance completing this form, please call 0333 577 2800 and ask for Q Customer Services.

Please email your completed form and supporting information (plans, drawings, reports) to client@qassurebuild.co.uk